

Minutes

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Meeting date 3 November 2020	Meeting Delft-FEWS CSB Minutes #20		

Present

A. Tavendale / Marc Philippart / Martin Ebel / Trey Flowers / Stefan Laeger / Gabriel Miller / Ben Balk /
Nadine Slootjes / Marcel Ververs / Gerben Boot

Absent

Adam Smith / Roger de Crook

Introduction and attendance

On 3 November 2020, the 20th Delft-FEWS Community Strategy Board (CSB) meeting was held. At the time of the meeting the CSB consists of the following members:

Organisation	Represented by	Present
Bureau of Meteorology in Australia	Adam Smith	No
Dutch Waterboards	Roger de Crook	No
Federal Office for the ENvironment Switzerland	Martin Ebel	Yes
Rijkswaterstaat in the Netherlands	Marc Philippart	Yes
Scottish Environment Protection Agency	Amy Tavendale	Yes
National Weather Service (USA)	Trey Flowers	Yes
Environment Agency (UK)	Stefan Laeger	Yes
Tennessee Valley Authority	Gabe Miller	Yes
Deltares-USA	Ben Balk	Yes
Deltares NL	Nadine Slootjes	Yes
	Marcel Ververs	Yes
	Gerben Boot	Yes

Agenda

The agenda was as follows:

12:00 (CET)	Opening	Welcome, presence and apologies
12:10 - 12:15	Actions minutes previous meeting	Minutes CSB #19
12:15 - 13:00	Roadmap 2021-2022	Presentation by Gerben
13:00 - 13:30	Standardization Support & Maintenance contracts	Presentation by Marcel
13:30 - 13:40	News from the community	All
13:40 - 13:50	Any other business	All
13:50 - 13:55	Next meeting	Date and topics
13.55 - 14:00	Closure	Summary and actions

Opening

Nadine Slootjes opens the 20th CSB meeting by welcoming everyone.

Actions and minutes previous meeting

There were no actions from the previous meeting. The minutes from meeting #19 are confirmed.

Roadmap 2021-2022

Gerben explains the ideas that resulted in the Delft-FEWS 2025 vision and how they are translated into roadmaps for the current and coming years.

The board discussed the way these roadmaps will be funded. The roadmaps 2021 and 2022 will probably not yet be funded by the new S&M service packages. For this reason, Deltares wants to raise funds for these roadmaps through community funding. It is expected that finding funds for some plans (such as Web OC, security) should not be too much of a problem.

The board advises to start with trying to find funds for the topics presented (as part of roadmap for 2021) and contact clients individually. The memo about e.g. Web Operator Client should be shared with CSB or community.

Standardization S&M contracts

Marcel gives a presentation about the impact of the standardization of the support and maintenance packages and shows some examples for some anonymous clients. A memo has been sent in advance detailing the various options for levels of service packages with additional information about the impact of the proposed changes.

New clients will be offered the new service packages from the 1st of January 2021. Existing contracts will start to be migrated from the 1st of January 2022. Deltares will have to plan meetings early next year to be ready for the migration from January 2022 onwards.

The board discussed the way to distribute the roadmap costs evenly. It is preferred that the same percentage will be charged against the base part of the service packages (not the optional components!).

News from the community

Stefan had conversations with Natural Resources Wales about the shared flows/water between both countries, about uncertainties and about the use of ensembles.

Gabe had a meeting with the Hydropower user group. There is a lot of collaboration in this group. Are there also any similar groups in Europe? There is a commission for the Rhine with multiple organizations from different countries. There is also a group for the North Sea called NOOS with the objective to share forecasts and the exchange of knowledge between organizations / countries. Marc shared a few links about these during/shortly after the meeting. The Hydropower group (CEATI) is open for hydropower organizations outside of the USA or Canada. Iceland joins e.g. the science conferences. There are different subgroups: inflow forecasting, reservoir operations, planning. Gabe will share a couple of links of CEATI.

There was no other news from the community.

Any other business

None

Next meeting/closure

We need to set the dates for 2021. Deltares will send around invitations for the meetings in the year 2021. The following topics will be picked up in our meetings in 2021:

- Roadmap - update
- S&M - update
- Web OC / Webservices (external) ppt (Tom Bogaard)

The question was raised whether it would be good to have more webinars for the whole community about all kinds of topics, not strictly around release developments?
Amy suggested to more constant available channels (e.g. through MS Teams) – a Drop-in session every month! It would be good to be able to engage more over the year. The idea of having breakout sessions on different topics on user days was good, but they were only the last hour and it was not possible to attend all of them.

Action		Due by		Status
18.1	Create a list that can be shared with the community on 'who is on which build'.	Deltares	Nov 2020	Open
18.2	Organise a one-hour CSB in September to discuss the service-packages	Deltares	July 2020	Closed
20.1	Send out invitation for meetings for 2021	Deltares	December 2020	Open
20.2	Share memo about Web Operator Client should with CSB	Deltares	February 2021	Open
20.3	Send updated memo about standardizations of S&M contracts to CSB with examples of more extreme situations and with example of roadmap funding.	Deltares	February 2021	Open